

HOUSING AUTHORITY OF THE COUNTY OF WAYNE, ILLINOIS

FAIRFIELD HI-RISE

303 North First Street

Fairfield, Illinois 62837

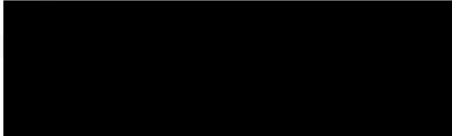
Phone (618) 842-9008

COMMISSIONERS:

Dixie Locke, Chairman
Tim McBride, Vice Chairman
Doyle Hucker, Secretary

EXECUTIVE DIRECTOR
Kim Musgrave

October 13, 2026



Our Maintenance personnel came to your unit this morning to check your water heater. Your unit is in very bad condition.

You also had an unauthorized pet (cat) in your unit. Bring or call the office with the name, address and phone number of where you have taken the cat by Friday, October 16, 2026.

In order to repair or replace your water heater your unit will need to be cleaned.

1. Get rid of all trash.
2. Sweep and mop all floors.
3. Pick up clothes, do laundry and put it away.
4. Clean up all dishes.

Call when your unit is clean so we may do the repair or replacement of the water heater.

If you have any questions, please call our office.

Sincerely,

A handwritten signature in blue ink that reads "Kim Musgrave".

Kim Musgrave
Executive Director