

HOUSING AUTHORITY OF THE COUNTY OF WAYNE, ILLINOIS

FAIRFIELD HI-RISE

COMMISSIONERS:

Rodney Legg, Chairman
Ina K. Dunlap, Vice Chairman
Doyle Hucker, Secretary
Tim McBride, Member
Dixie Locke, Member

303 North First Street

Fairfield, Illinois 62837

Phone (618) 842-9008

EXECUTIVE DIRECTOR
M. Jill Short

March 17, 2025

Office of the Attorney General
Attention: Matthew C. Rogina
Senior Assistant Attorney General
Public Access Bureau
(Via electronic email)

RE: OMA Request for Review 2025 PAC 85624

Dear Mr. Rogina,

Post adjournment discussion:

At the beginning of the discussion, I remembered that one of the board members had stated that they thought the 2 weeks we were running the advertisement for employment may be too short. I had meant to notify the board that we had an extra week and that I would extend the advertising to 3 weeks. During these statements, I was just informing the board that the ad would run 3 weeks. Dixie Locke looked at her calendar and gave me a date because I didn't have a calendar in front of me.

I did not realize I could not inform the board of anything I was doing if we were not in a board meeting. Is this true?

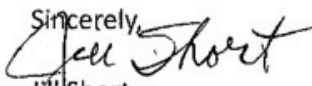
I have enclosed the actual advertisement for the Executive Director because Ron had enclosed the wrong one.

Special Meeting:

We did notify all the board members of a special meeting 45 hours and 44 mins (2 hours & 16 minutes late). This was an error on my part and it will be duly noted in the future.

Ron sent an email 17 minutes before the meeting. I was already in the board meeting room preparing for the meeting. I did not see the email until after the meeting. As I explained in my reply to the email, had he told us sooner, we would have done our best to accommodate his schedule (move the date or time). I have enclosed the email with my reply marked with an *. Ron made no effort to let us know he could not attend for 45 hours and 27 minutes. I attempted to call him before the meeting, but he did not answer.

Please contact me if you need more information.

Sincerely,

Jill Short
Executive Director

Employment Opportunity: The Housing Authority of the Co. of Wayne, IL, is accepting applications/resumes for the position of Executive Director. Interested applicants can pick up an Employment packet at 303 N. 1st Street, Fairfield, IL. 62837. A resume with references and the employment packet forms must be returned to the Housing Authority by February 6, 2025. A Bachelor's degree is preferred. A demonstration of education, training and experience will be considered. Salary will be based on experience and education. The Housing Authority of the Co. of Wayne, IL, is an Equal Opportunity Employer.